

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



THE CONSTITUTION OF THE BEVERLEY HILLS ESTATE HOMEOWNERS' ASSOCIATION

1 NAME

The name of the Association is THE BEVERLEY HILLS ESTATE HOMEOWNERS ASSOCIATION with its *domicilium citandi et executandi* at Ballito Estates (Proprietary) Limited, Shop 20, Ballito Boulevard, Jack Powell Road, BALLITO 4420.

2 DEFINITIONS –

In this Constitution, unless the context indicates to the contrary :

- 2.1 "The Association" shall mean THE BEVERLEY HILLS ESTATE HOMEOWNERS' ASSOCIATION;
- 2.2 "Committee" shall mean the Committee of the Association elected in terms of the Constitution;
- 2.3 "Law" shall mean the Laws applicable from time to time in the Republic of South Africa including but not limited to the National Road Traffic Act (Act No 93 of 1996) and/or any other Act, the enforcement of which is for the benefit of and in the interest of the Association, its Owners and occupiers;
- 2.4 "The Estate" shall mean The Private Township established on Portion 646 (of 32) of the Farm Lot 56 No.931 and known as Beverley Hills Estate;
- 2.5 "The Local Authority" shall mean the KwaDukuza Local Authority or any other local authority having jurisdiction over the Estate;
- 2.6 "The Common Property" shall mean those erven transferred to the Association as directed by the Tribunal in terms of The Development Facilitation Act as well as internal Roads to all erven in the Estate as reflected in the site development plan;
- 2.7 "Erf" shall mean a subdivision of the Estate or any Sectional Title Unit of a Scheme in the Estate;
- 2.8 "Owner" when used in relation to an Erf shall mean and include the registered owner thereof;
- 2.9 "Member" shall mean a member of the Association, and which expression shall, until they cease to be members of the Association, include the Founder Members;

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 2.10 "Month" shall mean a calendar month;
- 2.11 "The Environmental Principles" means the environmental framework for the Initial Site Assessment, Design, Rehabilitation and Landscaping Requirements and all other relevant information approved by the Department of the Environment, adopted the Beverley Hills Estate Homeowner's Association.
- 2.12 "Year" shall mean a calendar year;
- 2.13 "in writing" or "written" means and includes words printed, lithographed or partly one and partly another and represented or produced in any mode in a visible form.
- Unless the context otherwise requires, any words importing the singular number only shall include the plural number and vice versa, and words importing any one gender shall include the other two genders, and words importing persons shall include bodies corporate and firms.
- 2.14 "Association" shall mean The Beverley Hills Estate Homeowner's Association.
- 2.15 "SALE"- without derogating from the generality of the term shall include any transfer, sale, alienation, bequest, disposal or donation of any property on the Estate, irrespective of the reasons or circumstances under which such transaction is undertaken.

3 STATUS

- 3.1 The Association shall be an association:
- 3.1.1 With perpetual succession and with legal personality capable of owning and being sued in its own name, and
- 3.1.2 None of whose members in their personal capacities shall have any right, title or interest to or in the property, funds or assets of the Association, which shall vest in and be controlled by the Committee in terms hereof, and
- 3.1.3 Not for profit, but for the benefit of the Owners and occupants of immovable property situate in the Estate.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 3.1.4 The liability of the individual members for the debt and engagements of the Association shall be limited to the amount, if any, owing by the Member concerned in respect of levies, contributions, or fees due to the Association.

4 OBJECTS

The objects of the Association will be:

- 4.1 To promote the Environmental Principles as far as these may apply to the Association.
- 4.2 To promote the maintenance of the Common Property and all Erven within the Estate and to ensure that all such Erven are maintained in such a way as to derive maximum benefit therefrom for the whole community of the Estate.
- 4.3 To prescribe standards, conditions, and guidelines for the maintenance of any buildings and outbuildings and external fixtures and fittings thereto, including aeriols of any description to be erected in the Estate and thereby to exercise control over the external appearance of all such buildings, structures, erections, land and garden areas in the Estate.
- 4.4 To promote, advance and protect the interest of the Members generally and to co-operate with the Local Authority, the KwaZulu-Natal Provincial Government, and all other appropriate authorities for the benefit of the Association and its Members.
- 4.5 To represent the interest of the Members and to provide a united voice by which such interests may be expressed.
- 4.6 To collect levies and contributions towards funds of the Association for the attainment of the objects of the Association or any of them, for the improvement of the Estate, and the due fulfilment of the powers of the Association or any of them.
- 4.7 To maintain the gardens, open spaces and recreational amenities which maybe established on the Common Property belonging to the Association and to make and enforce **rules and** regulations governing the use by Members thereof.
- 4.8 To support the organization of social services and activities for the benefit of the Association and its Members.
- 4.9 To maintain the aesthetic standards of the Estate by controlling all the improvements on the erven in accordance with the Site Development and Architectural Guidelines, the Approved Environmental Principles and the Environmental Management Plan and any amendments thereto approved by the Beverley Hills Estate Homeowners Association from time to time.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



4.10 To impose fines and penalties.

5 POWERS

The Association shall have full power and authority to manage its affairs, activities, and property and in addition to these general powers and without in any way limiting such powers and authorities, the Association shall have the following special powers and authority:

- 5.1 To enforce compliance by Owners of the Environmental Principles including the Environmental Management Plan as far as these may apply.
- 5.2 To purchase or acquire in any way land, buildings and rights in property, shares and every other kind or description of movable and immovable property, and to make regulations for the protection and maintenance of such property.
- 5.3 To maintain and control the property of the Association and to render all services and acts necessary to ensure efficient protection and satisfactory maintenance and control of such property.
- 5.4 To enforce and/or to arrange to have enforced the provisions of any Law assisting the Association to attain and achieve its objectives and to further promote the interest, well-being and safety of Owners, occupiers and where applicable their families.
- 5.5 To do all things necessary or required to attain any of the objects of the Association set out above and to further promote the interest of Members and to implement and enforce the powers conferred on the Association in terms hereof, to adopt and prescribe and from time to time amend, repeal or add to any rules and regulations necessary or required for the due enforcement, implementation and fulfilment of such rules and regulations and to impose fines and penalties.
- 5.6 To raise levies, contributions and fees from Members in the manner and for the purposes as hereafter specified.
- 5.7 To manage, insure, sell, lease, mortgage, dispose of, give in exchange, work, develop, build on, improve, turn to account or in any way otherwise deal with the undertaking of the Association or all or any part of its property and assets and to conclude leases in respect of any other property and whether movable or immovable.
- 5.8 To apply for licenses and other rights enabling the Association to deal with its property in any lawful manner.
- 5.9 To borrow money.
- 5.10 To secure the payment of monies borrowed in any manner including the

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 5.11 To invest money in an account with any registered bank or any other financial institution.
- 5.12 To open and operate banking accounts of any description.
- 5.13 To make, draw, issue, accept, endorse and discount promissory notes, bills of exchange and any other kind of negotiable or transferable instruments.
- 5.14 To enter into indemnities, guarantees and suretyships and to secure payments thereunder in any way.
- 5.15 To make, enter into and carry out contracts or agreements for any of the purposes or objects of the Association.
- 5.16 To employ and remunerate agents, servants, employees, and other persons.
- 5.17 To make donations
- 5.18 To act as principals, agents, contractors, or trustees.
- 5.19 To pay gratuities and pensions and establish pension schemes for the Association's employees.
- 5.20 To sue and be sued in its own name and to appoint attorneys, agents, and counsel for the aforementioned purpose.
- 5.21 To make rules and/or to amend and/or repeal rules, for the conduct of Members, their tenants and/or invitees, which shall be binding on them.
- 5.22 To form sub-committees and delegate such powers to such sub-committees as the Committee may deem necessary.
- 5.23 To distribute in specie or in kind any of its assets amongst its members. No rule, regulation or by-law passed pursuant to these provisions shall, unless passed pursuant to sub-clause 5.21 above, conflict with any of the provisions of the Constitution.
- 5.24 To amend or repeal this Constitution or any portion hereof.

6 MEMBERS

- 6.1 Membership of the Association shall be limited to the Owners of Erven in the Estate provided that where any such Owner is more than one person all the owners of that Erf shall be deemed jointly and severally to be one Member of the Association.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



6.2 When a Member, ceases to be the Owner of an Erf, he shall ipso facto cease to be a Member of the Association, but without prejudice to the right of the Association to recover from such person any amounts owing and due but unpaid as at the date of cessation of such membership.

7 MEMBERSHIP

7.1 The Owner of an Erf in the Estate shall be deemed to be and shall become a Member of the Association and shall comply with the Constitution of the Association and all its rules and regulations legally enacted by the Association, or its duly appointed representative and shall remain a Member whilst he is an Owner of an Erf, and shall not be entitled to resign or cease to be a Member of the Association until he ceases to be the Owner of an Erf.

7.2 An Owner shall be deemed to cease being an Owner of any particular Erf for all purposes under this Constitution:

7.2.1 upon the sale or other disposal by him of such Erf with the consent of the Association and further, if such sale or other disposal is subject to any suspensive condition, upon the fulfilment of any such condition; and

7.2.2 upon the acquirer/transferee concluding an agreement with the Association to become a Member of the Association, or in any case other than the acquisition by contract of the Erf;

7.2.3 upon the registration of transfer of that Erf into the name of the transferee provided always that if prior to transfer of the Erf the agreement under which the acquirer or proposed transferee has acquired the Erf, fails or is terminated for any reason, the seller or disposer of the Erf shall automatically be revested with membership of the Association in respect of the Erf in question, retrospectively to the date upon which he first ceased to be a Member in respect of that Erf.

8 CONDITION OF SALE

8.1 A Member shall not alienate or transfer an Erf unless it is a condition of the alienation or transfer that:

8.1.1 The acquirer/transferee binds himself, as a contract for the benefit of the Association, to become a Member of the Association. This to be made a title deed condition on any transfer of property registered after approval of this Version 7 of the constitution.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



8.1.2 The conclusion, with the consent of the Association, of an agreement to acquire an Erf and, if such agreement is subject to any suspensive condition, upon the fulfilment of any such condition or in any case other than the acquisition by contract of an Erf, the registration of transfer of that Erf into the name of the transferee, shall ipso facto constitute the acquirer/transferee as a Member of the Association.

8.2 Whenever the consent of the Association is required by the terms of any condition of title of an Erf or contract for the sale of such Erf, for the alienation or transfer of such Erf, such consent shall not be withheld, provided the intending acquirer/transferee shall have bound himself to the Association to become a Member of the Association.

9 TRANSFER OF MEMBERS RIGHTS AND OBLIGATIONS

9.1 The rights and obligations of a Member shall not be transferable, and every Member shall:

9.1.1 to the best of his ability, further the objects and interest of the Association.

9.1.2 observe all **by-laws and rules and regulations** made by the Association or the Committee.

provided that nothing contained in this Constitution shall prevent a Member from ceding his rights in terms of this Constitution as security to the Mortgagee of that Member's Erf.

10 PRIVILEGES OF MEMBERSHIP

No Member shall be entitled to any of the privileges of membership unless and until he shall have paid every levy and subscriptions and other sum (if any) which shall be due and payable to the Association in respect of his membership thereof.

11 USE OF FACILITIES

The Committee of the Association shall be entitled upon the written application of an Owner of an Erf and upon such terms and conditions as may be prescribed by the Committee from time to time to permit -

11.1 the Lessee of an Erf, or

11.2 any other person occupying an Erf through or at the instance of the Owner thereof, the use and enjoyment of the facilities and amenities of the Association, provided:

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 11.2.1 such permission will automatically lapse and be deemed to be withdrawn upon the grantee's rights to occupation of the Erf being terminated or expiring for any reason whatever or upon the Owner ceasing to be a Member.
- 11.2.2 the Owner is and remains fully Paid-up in respect of all his obligations to the Association.
- 11.2.3 such permission shall not release the Owner from his obligations to the Association in respect of his membership relating to such Erf at all times.
- 11.2.4 the said conditions prescribed by the Committee in respect of the class of persons referred to in clause 12.2 above shall be no more onerous than those applying to the Owner himself.

12 LEVIES AND CONTRIBUTIONS

The Association, through its Committee, shall from time to time be entitled to make levies upon the Members for the purpose of meeting all the expenses which the Association itself or through its Committee has incurred or to which the Committee reasonably anticipates the Association will be put by way of the implementation and attainment of any of its objects and the carrying out of any of its functions, and for the maintenance, repair, improvement and keeping in order and condition of its property, the Common Property and/or for payment of any rates and other charges payable by the Association in respect of its property and/or for the services rendered to it, and/or payment of the salaries and/or wages of the employees of the Association, and generally for the payment of all expenses necessary or reasonably incurred in connection with the management of the Association, the property and the Association's affairs. In calculating levies the Committee shall take into account other income, if any, earned by the Association from any other source.

13 ESTIMATE OF EXPENSES

- 13.1 Prior to the start of the Association's financial year, the Committee shall estimate the amount which shall be required by the Association to meet the expenses during the ensuing financial year, together with such estimated deficiency, if any, as shall result from the preceding year, and shall make a levy upon the Members equal as nearly as is reasonably practical to such estimated amount. The Committee may include in such levies an amount to be held in reserve to meet anticipated future expenditure not of an annual nature. Every such levy shall be made payable by equal monthly instalments due in advance on the first day of each and every succeeding month of such year.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 13.2** This budget will remain in force until the AGM when it will be submitted to the members. They will have the opportunity, at the AGM, to accept or amend the budget and therefore the levy contribution. Any amendment approved, by simple majority, at the AGM will be applicable from the month following the AGM and will not be retrospective.

14 SPECIAL LEVIES

- 14.1** The Committee may, from time to time, make special levies upon the Members in respect of all such expenses as are mentioned in clause 13.12 (which are not included in any estimate made in terms of clause 14.13), and such levies may be made in the sum or by such instalments and at such time or times as the Committee shall think fit.
- 14.2** If the special levy is required for what are deemed to be reasonably necessary improvements to the common property, no such proposal shall be implemented until all owners are given at least thirty (30) days written notice with details of :
- 14.3** the estimated cost of the proposed alterations or improvements.
- 14.3.1** details of how the Association intends to meet the costs,
- 14.3.2** a motivation for the proposal explaining their effect, the need for them.
- 14.4** If no objection for the calling of this special levy is raised by a member in writing within 30 days of notice of such special levy being sent to members, the committee may proceed with the raising thereof.
- 14.5** In the event of any objection being received, the special levy shall not be raised until the committee has called a general meeting to discuss the proposal, the special levy and the purpose for which it is being raised. The members present or represented at the general meeting or represented thereat by proxy may, by simple resolution, approve the proposal and special levy with or without amendment.

15 RECOVERABLE DEBT

- 15.1** Notwithstanding the nature or cause of indebtedness, any amount due by a Member by way of a levy, special levy or other charge due to the Association shall be a debt due by him and recoverable by the Association. The obligation of a Member to pay levies shall cease upon him ceasing to be a Member of the Association, without prejudice however to the Association's right to recover arrears levies. No levies paid by a Member shall under any circumstances be repayable by the Association upon him ceasing to be a Member. No Member shall transfer his Erf until the Association has certified that the Member has at the date of sale or transfer fulfilled all his financial obligations to the Association.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 15.2 Any sums of money due to the Association by a Member which havenot been paid by the date on which they are due and payable, shall bear interest from the date the amount is due to the date of payment, at themaximum rate -of 2% per month.

All legal costs as between attorney and client, charges, disbursements including fees incurred by the Association in successfully enforcing or defending its claim, shall be for the account of the Member and be payableon demand.

A certificate signed by the Chairman of the Association, or his duly authorised representative, as to any indebtedness of a Member, or as to any other fact, shall be prima facia evidence of the Member's indebtedness to the Association or of such other fact for the purpose of any application or action, judgment or order or for any other purpose whatsoever.

- 15.3 Process for the recovery of any arrear levy or other debt due by amember shall be contained in the rules.

16 LEVY CHARGE

- 16.1 Levies made in terms of these provisions shall be charged in equal proportions on all Erven in the Estate and shall be paid and borne by Members in the same proportion to the total levies imposed on Members pursuant hereto as the number of Erven owned by the Member bears to the total number of Erven in the Estate.

- 16.2 Notwithstanding anything to the contrary contained herein, levies charged on an Erf shall only accrue as from the registration of each Erf.

17 DEALING WITH THE COMMON PROPERTY OF THE ASSOCIATION

The Erven forming the Common Property of the Association shall not be alienated without the consent of the Minister of Local Government and Housing and then only as he may direct.

18 MEETINGS OF THE ASSOCIATION

Annual general meetings shall be held once in every year at such time and place as may be determined by the Committee, but so that no more than fifteen (15) months shall be allowed to elapse between any two successive meetings.

AGM

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



- 18.1 The Committee may call an extraordinary general meeting whenever it thinks fit. Any general meeting other than an annual general meeting shall be an extraordinary general meeting. Extraordinary general meetings shall also be called upon the written request of the Owners of not less than five per centum (5%) of the total number of Erven in the Estate.
- 18.1.1 An annual general meeting and a meeting called for the passing of a special resolution, shall be called by twenty-one (21) days' notice in writing at the least, and an extraordinary general meeting shall be called by fourteen (14) days' notice in writing at the least.
In each case the notice shall be exclusive of the day on which it is given, and shall specify the place, the day and the hour of the meeting and, in the case of special business, in addition to any other requirements contained in this constitution, the general nature of that business, and in the case of a special resolution, the terms and effect of the resolution and the reasons for it or in such other manner, if any, as may be prescribed by the Committee to such persons as are under this Constitution entitled to receive such notices from the Association.
- 18.1.2 The accidental omission to give notice of a meeting or of any other resolution, or to give any other notification, or present any document required to be given or sent in terms of this Constitution, or the non-receipt of any such notice, notification or document by any Member or other person entitled to receive the same, shall not invalidate the proceeding at, or any resolution passed at any meeting.
- 18.1.3 General meetings of the Association shall take place at such place/s as shall be determined by the Committee from time to time.
- 18.1.4 No business shall be transacted at any general meeting unless a quorum is present when the meeting proceeds to business. The quorum necessary for the holding of any general meeting shall be thirty (30) Members.
- 18.1.5 If within half an hour from the time appointed for the holding of a general meeting a quorum is not present, the meeting, if convened on the requisition of Members, shall be dissolved but shall be reconvened half an hour thereafter with the Members present being a quorum; in any other case it shall stand adjourned to the same day in the next week, at the same place and time, or at such other place as the Chairman of the meeting shall appoint, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting, the Members present shall be a quorum. Owners shall be advised of any adjournment, of the date, time and place of the adjourned meeting.
- 18.1.6 The following matters shall be dealt with at every annual general meeting:
- 18.1.7 the consideration of the Chairman's report to the Committee.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



18.1.8 the election of the Committee.

18.1.9 the consideration of any other matters raised in writing at least 7 days prior to the date of the meeting

18.1.10 the consideration of the balance sheet of the Association for the last financial year of the Association preceding the date of such meeting.

18.1.11 the consideration of the report of the auditors.

18.1.12 the consideration of the total levy and any special levy (as referred to in clauses 12, 13 and 14 aforesaid) for the Year during which such annual general meeting takes place.

18.1.13 the appointment of the auditor and their remuneration or the **current** financial year of the Association.

19 PROCEDURES AT GENERAL MEETING

The Chairman of the Committee shall preside as such at all general meetings, provided that should he not be present within five (5) minutes after the time appointed for the holding thereof, then the Vice-Chairman of the Committee shall act as Chairman at such meeting; provided further that should the Vice-Chairman also not be present within five (5) minutes of the time appointed for the holding of such meeting, then one of the committee members present shall be appointed as Chairman for the meeting who shall thereupon exercise all the powers and duties of the Chairman in relation to such meeting.

20 ADJOURNMENT OF MEETING

The Chairman may, with the consent of any general meeting at which a quorum is present (and if so directed by the meeting) adjourn a meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which adjournment took place. Whenever a meeting is adjourned for ten (10) days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid, the Members shall not be entitled to any notice of adjournment or of the business to be transacted at an adjourned meeting.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



21 PROXIES

- 21.1 A Member may be represented at a general meeting by a proxy, who need not be a member of the Association.

The instrument appointing a proxy shall be in writing signed by the Member concerned or his duly authorised agent in writing, but need not be in any particular form, provided that where a Member is more than one person, any one of those persons may sign the instrument appointing a proxy on such Member's behalf; where a Member is a company, the same may be signed by the Chairman or by its secretary; and where an association of persons, by the secretary thereof.

- 21.2 The instrument appointing a proxy and the Power of Attorney or other authority (if any) under which it is signed, or a notarial certified copy thereof, shall be deposited at the office of the Association or the offices of the managing agent at any time before the time appointed for the commencement of the meeting, or adjourned meeting, or on the day of the meeting to the chairman, at which the person named in the instrument appointing a proxy shall be valid for that meeting only.

- 21.3 A member may be represented in person or by proxy at such meeting, provided that a person must not act as a proxy for more than **five** (5) persons.

- 21.4 A member represented by proxy at a meeting may still attend the meeting, however they will only be able to participate and vote at the meeting through their proxy.

22 VOTING

At every general meeting every Member in person or by proxy and entitled to vote shall have one vote for each Erf owned by him, provided that if an Erf is registered in more than one person's name, then they shall jointly have one vote.

- 22.1 Save as expressly provided for in this Constitution, persons other than a Member duly registered as such with the Association and who shall not be more than current in arrears with any money due to the Association or who has a court order against them to refrain from contravention of a conduct rule/s shall be entitled to be present or to vote on any question, either personally or by proxy, at a general meeting.

- 22.2 Unless the Chairman of the meeting otherwise directs, all voting shall be by show of hands which, if the chairman resolves, can be changed to a written poll which shall be taken during the course of the meeting in such manner as the Chairman of the meeting shall direct.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



22.2.1 All resolutions shall be passed by a simple majority of those Members present in person or by proxy at the meeting, other than special resolutions. Any proposed amendment to the constitution shall be carried by special resolution being the votes of not less than seventy-five per centum (75%) of those Members present in person or by proxy at the meeting.

22.2.2A declaration by the Chairman of the result of any voting and an entry thereof in the Minute Book of the Association shall be conclusive evidence of that fact.

23 COMMITTEE

23.1 There shall be a Committee of the Association which shall consist of not less than three (3) nor more than nine [9] Members of which two (2) shall be the duly elected chairmen of the Bellair and Malibu Body Corporates. Committee members will be referred to as Trustees.

23.2.1 The Committee may appoint another person, whether he is a member or not to act as an alternative Member of the Committee during the absence or inability to act on the Committee. An alternate shall have the powers and be subject to the duties of a Member of the Committee. An alternative Member of the Committee shall cease to hold office if the Member he replaces ceases to be a member of the Committee or if his appointment is revoked by the Committee.

23.2.2A Committee member shall be an individual, either the registered owner of the erf, a shareholder in the entity owning the erf, or spouse, family member or life partner of the owner of the erf. A Committee member, by accepting his appointment to office as such, shall be deemed to have agreed to be bound by all the provisions of this Constitution.

23.2.3 Nominations for the election of Members to the Committee at any annual general meeting shall be given in writing, accompanied by the written consent of the nominee and a short CV of the nominee. Nominations are to be received at the domicilium of the Beverley Hills Estate Homeowners Association not later than forty-eight (48) hours prior to the meeting, before the meeting: Provided that Members may also be elected by way of nominations with the consent of the nominee given at the meeting itself should insufficient nominations be received. Should there be more nominations than vacancies it will go to the vote with the 5 nominees receiving the most votes being duly elected.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



24 HOLDING OFFICE

Subject to clause 23.1, each Committee member shall continue to hold office as such from the closure of the meeting at which he is elected to office until the conclusion of the annual general meeting next following his said election, at which meeting the Committee shall be deemed to have retired from office as such but will be eligible for re- election to the Committee at such meeting.

If there is any delay in appointing the said committee members, existing committee members shall remain in office for a period of three (3) months after such annual general meeting or until a successor has been elected by the Association at an extraordinary general meeting called for the purpose.

25 VACATION OF OFFICE

A Committee member shall be deemed to have vacated his office as such upon:

- 25.1 his estate being sequestrated, whether provisionally or finally, or his surrendering his estate;
- 25.2 - his making any arrangement or composition with his creditors.
- 25.3 his conviction for any offence involving dishonesty.
- 25.4 his becoming of unsound mind or being found lunatic.
- 25.5 his resigning from such office in writing delivered to the Secretary;
- 25.6 his death;
- 25.7 his being removed from office by the Association in general meeting.
- 25.8 him absenting himself from three consecutive meetings of the Committee without special leave of absence from the Chairman of the Committee.

26 VACANCY

Upon any vacancy occurring on the Committee prior to the next annual general meeting, the vacancy in question shall be filled, subject to by a person nominated by those remaining for the time being of the Committee.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



27 OFFICERS

- 27.1 Within seven (7) days of the holding of each such annual general meeting, the Committee shall meet and shall elect from its own number the Chairman and Vice-Chairman, who shall hold their respective offices until the annual general meeting held next after their said appointments, provided that the office of the Chairman or Vice-Chairman shall ipso facto be vacated by the Committee holding such office upon his ceasing to be a Committee member for any reason.
- 27.2 Committee members shall be entitled to be repaid all reasonable and bona fide expenses incurred by them respectively in or about the performance of their duties as Committee members and/or Chairman and/or Vice-Chairman as the case may be, but save as aforesaid, shall not be entitled to any other remuneration, fees or salary in respect of the performance of such duties.

28 FUNCTIONS AND POWERS OF THE COMMITTEE

- 28.1 Subject to the express provisions of this Constitution, the Committee shall manage and control the business and affairs of the Association, shall have full powers in the management and direction of such business and affairs and, save as may be expressly provided in this Constitution, may exercise all such powers of the Association, and do all such acts on behalf of the Association as may be exercised and done by the Association, and as are not by this Constitution required to be exercised or done by the Association in general meeting, subject nevertheless to any regulations as may be prescribed by the Association in general meeting from time to time, provided that no regulation made by the Association in general meeting shall invalidate any prior act of the Committee which would have been valid if such regulation had been made. Provided further that no such regulation so passed shall have the effect of not permitting the Committee to fulfil its functions as contained in this Constitution, and any such purported regulation shall be void ab initio (from the beginning)
- 28.2 The Committee shall have the right to vary, cancel or modify any of its decisions and resolutions from time to time.
- 28.3 The Committee may make regulations and by-laws, not inconsistent with this Constitution, or any regulations or by-laws prescribed in the Association in general meeting, as to disputes and arbitrations generally for the furtherance and promotion of any of the objects of the Association, for the better management of affairs of the Association, for the advancement of the interests of Members, for the conduct of committee meetings and general meetings, and to assist it in administering and governing its activities generally, and shall be entitled to cancel, vary or modify any of the same from time to time.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



28.4 Save as specifically provided otherwise in this Constitution, the Committee shall at all times have the right to engage on behalf of the Association the service of Accountants, Auditors, Attorneys, Advocates, Architects, Engineers, any other professional person or firm and/or any other employee/s whatsoever, for any reasons thought necessary by the Committee and on such terms as the Committee shall decide, subject to any of the provisions of this Constitution.

28.5 The committee may co-opt onto the board a non-voting member should they wish to do so

29 PROCEEDINGS OF THE COMMITTEE

29.1 The Committee may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, subject to any provisions of this Constitution.

29.2 The quorum necessary for the holding of any meeting of the Committee shall be two (2) Committee members present personally, where the Committee comprises four or less members, and shall be three (3) members where the Committee comprises five or six members, and four (4) Committee members in any other case.

30 CHAIRMAN

The Chairman shall preside as such at all meetings of the Committee, provided that should at any meeting of the Committee the Chairman not be present within five (5) minutes after the same time appointed for the holding thereof, then the Vice-Chairman shall act as Chairman at such meeting; provided further that should the Vice-Chairman also not be present within five (5) minutes of the time appointed for the holding of such meeting, those present of the Committee members shall vote thereupon and exercise all the powers and duties of the Chairman in relation to such meeting.

31 PROCEEDINGS

Save as otherwise provided in this Constitution, the proceedings at any meeting shall be conducted in such reasonable manner and form as the Chairman of the meeting shall decide.

32 RESOLUTION

A resolution signed by majority of the Committee members shall be valid in all respects as if it had been fully passed at a meeting of the Committee duly convened.

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



33 ACCOUNTS

- 33.1 The Committee shall cause proper books of account of the administration and finance of the Association to be kept at the office of the Association or such other place or places as the Committee shall think fit, and such books of account shall always be open to the inspection of Members during normal business hours.
- 33.2 The Committee shall at the AGM cause to be prepared and laid before the Association books of account, balance sheets and reports of the Committee containing such information as the Association shall prescribe from time to time.
- 33.3 The Committee shall arrange for the audit of the books of account at least once during each and every year. The appointment of the auditors shall be done at the AGM

34 CESSATION OF MEMBERSHIP

No Member ceasing to be a member of the Association for any reason shall (nor shall any such member's executors, curators, trustees or liquidators) have any claim upon or interest in the funds or other property of the Association, but this clause shall be without prejudice to the rights of the Association to claim from such Member or his estate any arrears of subscriptions or other sums due from him to the Association at the time of his so ceasing to be a Member.

35 NOTICES

- 35.1 A notice may be served by the Association upon any Member, either personally or by email to the address to which the monthly levy statement is sent or any other email address advised in writing by the member from time to time provided that copies of all notices sent to Members shall be sent to the Mortgagee (if any) of that Member's Erf, if requested by the mortgagee
- 35.2 Any notice shall be deemed to have been served on the day it is sent.

36 INDEMNITIES

- 36.1 All Committee members shall be indemnified out of the funds of the Association against any liabilities bona fide incurred by them in their respective said capacities, and in the case of a Committee member, in his capacity as Chairman or Vice-Chairman, whether defending any proceedings, civil, criminal or otherwise, in which relief is granted to any person/s by the Court.
- 36.2 Every Committee member, every servant, agent and employee of the Association shall be indemnified by the Association against all costs, losses and expenses (including travelling expenses) which such person or persons may incur or become liable for by reason of any contract entered into, or any act or deed done, by such person or persons in the discharge of any of his/their respective duties,

BEVERLEY HILLS CONSTITUTION VERSION 7

AGM DECEMBER 2023



including, in the case of a Committee member, his duties as Chairman or Vice-Chairman. Without prejudice to the generality of the above, the Association shall specifically indemnify every such person against all losses of whatsoever nature incurred arising out of any bona fide act, deed or letter done or written by him jointly or severally in connection with the discharge of his duties, provided that any such act, deed or letter has been done or written in good faith.

- 36.3 A Committee member shall not be liable for the acts, receipts, neglects or defaults of the Managing Agents, Auditors or of any of the other Committee members, whether in their capacities as Committee members or as Chairman or Vice-Chairman, for any loss or expenses sustained or incurred by the Association through the insufficiency or deficiency of title to any property acquired by the Committee for or on behalf of the Association, or for the insufficiency or deficiency of any security in or upon which any of the monies of the Association shall be invested, or for any loss or damage arising from the insolvency or tortuous act of any person with whom any monies, securities or effects shall be deposited, or for any loss or damage occasioned by any error of judgment or oversight on his part, or for any other loss, damage or misfortune whatever which shall happen in the execution of any of the duties of this office/s or in relation thereto, unless the same shall have happened through lack of bona fides or breach of duty or breach of trust.

37 ARBITRATIONS

In the event of a dispute between any of the Members as such or between a Member and the Committee, that dispute shall be resolved initially by the Committee, and in the event of such decision being disputed shall then be resolved by a Dispute Application to CSOS in terms of Section 39 of CSOS Act 9 of 2011

38 ALTERATIONS TO CONSTITUTION

- 38.1 Any alteration or addition to this Constitution may be effected only by a special resolution passed by the requisite seventy-five (75%) majority of those present or represented by proxy at a general meeting after written notice thereof has been given by the Committee in the notice calling the meeting.

39 WINDING-UP OF THE ASSOCIATION

- 39.1 The Association may be wound up by a special resolution provided that ninety per centum (90%) of Members present or represented at a general meeting, duly convened, vote in favour thereof, and

AGM

BEVERLEY HILLS CONSTITUTION VERSION 7 AGM DECEMBER 2023



- 39.2 In the event of such winding-up, it shall be the duty of the Committee or a Receiver to be appointed by them to convert the Association's assets into cash, pay all the liabilities of the Association and thereafter distribute the residue to all the Members in accordance with the number of Erven registered in the name of each Member. If within a period of four (4) months from such distribution the Committee or Receiver are unable to find, locate or trace any Member, such Member's share shall then be paid to the Guardians Fund.

DocuSigned by:

Gavin Hudson

F39919CA5429421...

Gavin Hudson